

MODEL IPP

Indian Policies and Procedures

_____ School District

20__ Application Year

Application Number: xxxxxxxxxxxxxxxx

It is the intent of the **(Name) School District** that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the **(Name) School District** will consult with local Tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The **(Name) School District** attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been disseminated to the **(Name of tribe or tribes)** and parents of children residing on eligible Indian lands. A copy of the current policies and procedures is attached to the **FY 20__ (appropriate year)** Impact Aid application.

The **(Name) School District** attests that it has provided a copy of written responses to comments, concerns and recommendations received from Tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to Tribal leaders and parents of Indian children prior to the submission of their **FY 20__ (appropriate year)** Impact Aid application.

Indian Policies and Procedures

The following Indian policies and procedures become effective upon school board approval.

Policy 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94 (a) (1)]

Procedure 1:

The completed applications, evaluations, and program planning will be disseminated to parents of Indian children, Tribal officials, and the JOM Committee **(other committees if applicable)** via mail or the District's website and information will be prepared and disseminated via mail 10 days in advance of public hearings held in January and April to afford all interested parties the opportunity to review the documents with sufficient time to

provide thoughtful input at the public meetings. These hearings will be publically advertised by the local newspaper, school calendar or mail to allow all interested parties to attend. In addition, representatives from the District and JOM Committee (**other committees if applicable**) will schedule a meeting with the JOM Committee (**and/or other committees if applicable**) to annually share the proposed IPPs and to seek input.

Parents of Indian children, Tribal officials and the public will be given notice of meetings related to equal participation or the content of the educational program by including information about meeting times and locations in the school calendar, newspaper, District website, mail or Twitter.

Parents of Indian children, Tribal officials, the JOM Committee (**and/or other committees if applicable**) and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

POLICY (2): The (Name) School District will provide an opportunity for the (_____ Tribe or Tribes) and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a) (2)]

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

The LEA surveys the parents of Indian children and Tribal officials via mail in the Spring to provide an opportunity for the (_____ **Tribe or Tribes**) and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities.

The JOM Committee (**and/or other applicable committees**) of the **(Name) School District** meets on a regular basis for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. All meetings are open to the public allowing for Tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration.

The **(Name) School District** provides the opportunity for consultation with the Tribe prior to the adoption of these board policies. The (_____ **Tribe or Tribes**) prefers all communication with the Tribe and the parents of Indian children be disseminated via mail.

(This could be a different form of communication as per the wishes of the tribe)

The LEA will, to the extent possible, take the Tribe's preferred method of communication into consideration for all correspondence with the Tribe and the parents of Indian children for consultation on these IPPs and the educational program and activities.

At each of the regular school board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled in January and April which are specifically devoted to addressing questions regarding federal programs. Suggestions from Tribal officials as well as parents of Indian children will be considered.

POLICY (3): The (Name) School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94 (a) (3)]

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

Each summer the **(Name) School District** shall evaluate from District records the ratio of Indian children compared to other children participating in academic programs, co-curricular programs, attendance and graduation for the preceding year. This data will be posted on the District Website by September 1. **(Or a form of information dissemination as used by the School District)**

After October 1, administrators, staff members, the JOM Committee **(and/or other applicable committees)**, Indian parents, and Tribal officials will hold a meeting to evaluate the extent of Indian children's participation in the educational programs for the preceding year. At such meeting, attendees will analyze and evaluate the School District data to determine the extent of equality of Indian children's participation with other children.

As needed the District will establish a task force or an ad hoc committee of administrators, Indian parents, Tribal officials, and staff members to assist in the development of recommendations to modify educational programs in order to ensure the equal participation of Indian children. Such committee shall make recommendations to the District as to any recommended modifications for consideration.

Parents of Indian children or Tribal officials may comment on the results at regularly scheduled School Board meetings, JOM Committee meetings, **(and/or other applicable committees)** or directly to the School District by email or in writing.

POLICY (4): The (Name) School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94 (a) (4)]

Procedure 4:

The **(Name) School Board** has scheduled meetings in January to discuss the content of the IPPs and in April to discuss educational program and activities. Parents of Indian children and Tribal officials are notified via mail regarding these meetings and their opportunity to submit comment. In addition, the parents of Indian children and Tribal officials may make recommendations to the IPPs or the educational program at any regularly scheduled JOM committee meeting, **(and/or other applicable committees)** school board meeting, or in direct communication with the school district.

The District presents a draft version of the IPPs to the JOM committee **(and/or other applicable committees)** at their monthly meeting prior to the January school board meeting for consultation and collaboration on the content.

The District will evaluate all recommendations for changes to these IPPs.

The District will decide on all recommended revisions to these IPPs.

Any changes approved by the **(Name) School Board** will become effective immediately upon adoption.

(Name) School District will post the revised IPPs on the District website within 30 days of adoption by the **(Name) School Board** and the District will send a revised copy of the IPPs to the Impact Aid Program at the U.S. Department of Education within 30 days of adoption by the **(Name) School Board**.

POLICY (5) : The (Name) School District will respond at least annually in writing to comments and recommendations made by the _____Tribe(s) or parents of Indian children, and disseminate the responses to the Tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

Procedure 5:

The **(Name) School District** will respond at least annually in writing to the comments, questions and concerns received throughout the IPP consultation process. In the event that the school district receives multiple comments on the same topic area, the **(Name) School District** will summarize these comments and respond to them as a group.

The **(Name) School District** will respond to comments, questions and concerns received through the consultation process in writing not later than September of each year.

The summary of the responses to the comments, concerns and recommendations through the

consultation process will be available to the Tribe and parents of Indian children on the District website. **(Or other means if more appropriate)**

POLICY (6): The (Name) School District will provide a copy of the IPPs annually to the effected Tribe(s). [34CR F222.94 (a) (6)]

Procedure 6:

The **(Name) School District** mails a copy of the current Indian Policies and Procedures to the _____ **Tribe(s)** and residents of the community each December.

Board Approval Date _____